

**SECTION A: NIE Energy Renewable Generation Contract Application Form**

**Customer Registration**

Name of Electricity Supplier:

Are you registered for VAT?  VAT Registration No:

**If you are a customer of NIE Energy**

NIE Energy Customer Number:

What NIE Energy Tariff are you currently on?

**Renewable Generator Details**

Title: Forename: Surname:

Are you an individual acting on behalf of a company\*? Individual  Company

Name of Generating Station:

Telephone Number: Mobile Number:

Email Address:

Address including postcode:

Address of Generator (If different from above):

Ordnance Survey (OS) grid reference (1 letter and 6 figures):  
(You can obtain a grid reference at [www.ordnancesurvey.co.uk](http://www.ordnancesurvey.co.uk))

Company name & registered number (if applicable):

\*If you are a **company representative** please provide a letter on company headed notepaper and signed by an authorised officer of the company confirming that you are employed by the company.

**Renewable Generation Plant**

Technology Installed:

Date installed:

Capacity (kW):

Installer Name and contact telephone number:

## Export Details

To receive payment for electricity that you don't use on your premises, NIE must fit an Import / Export meter.

**\*If you are not a customer of NIE Energy and require an Import / Export meter to be fitted please contact your supplier**

- Please contact me to arrange the installation of an NIE Import / Export Meter
- I already have an NIE Import / Export Meter
- I already have a half hourly Import / Export Meter
- I give permission for NIE Transmission and Distribution Business to pass my half hourly data to NIE Energy in order to receive payment for export

The Meter No is:

The Make and Model No is:

The Export Meter reading is:

Are your premises supplied by single or three phase supply? Single  Three Phase

## Grid Connection

I have a grid connection in place with NIE G83  G59

If over 10kW, how often do you wish to receive export payments? (Note: ROC payments are made annually)

Annually

Quarterly

## Bank Details

Please provide the following bank details to enable us to process payments for export and ROCs:

Name of Bank Account Holder:

Bank Account Number:

Sort Code:

## Terms and Conditions

I have read and accepted the Terms and Conditions

**Before you sign please read these statements:**

- I confirm that the above information is correct and that I am authorised to sign the contract
- I understand that I have signed a legally binding contract that consists of the information provided here and in the NIE Energy Generation Contract Terms and Conditions
- I confirm that I have the power to enter into, perform and comply with all the obligations under this contract

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Name (Caps)**

\_\_\_\_\_  
**Date**

**SECTION B: Application for accreditation for generating stations represented by an agent**

Please ensure you have completed and returned to NIE Energy an Agent Appointment form and Covering Letter.

These can be found at <http://www.nie-yourenergy.co.uk/nirocnieenergy.php>

**What are you applying for?**

**The Renewables Obligation (RO)**

Do you wish to apply for the Renewables Obligation? Yes  No

**The Climate Change Levy (CCL) exemption for renewables**

Do you wish to apply for the Climate Change Levy exemption for renewables? Yes  No

**Renewable Energy Guarantees of Origin (REGO)**

Do you wish to apply for the REGO scheme? Yes  No

**About your generating station**

Please provide a comprehensive electrical schematic or single line drawing of the generating station. Your installer should be able to provide you with a copy. At a minimum, this diagram must show the arrangement of the following:

- the renewable generator and any auxiliary equipment associated with the operation of the generating station;
- any inverters or switches; and
- any metering (e.g. total generation ("ROC meter"), import and/or export metering).

Have you attached a schematic diagram? Yes  No

Generation meter details:

What is the make of your total generation meter?

What is the model of your total generation meter?

What is the serial number of your total generation meter?

Please provide the make and model of your generating equipment (e.g. Any turbines, PV Panels etc)

What is the total installed electrical capacity of your generating station (in kW)?

Do you use a fossil fuelled auxiliary generator? Yes  No

If yes, please ensure that this is marked on you schematic diagram and that it is clear how it is connected to the electrical installation of your generating station.

When did or will your generating station commission (start generating electricity)? (dd/mm/yyyy).

Does your generating station have a connection to the Grid? Yes  No

## NIE Energy Generation Tariff

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Does your station generate on land in the UK? Yes  No

If no, how will the electricity represent electricity being consumed in the UK?

### Electricity use

Do you use any of the electricity that you are generating in your own property or on-site for domestic purposes, for example heating and lighting? Yes  No

If yes, please detail what this electricity is used for, for example heating and lighting.

Does the generating station export **all** the electricity generated to "the Grid", i.e. no generation is used in your own property or on site?

Yes  No

**Information declaration**

The following declaration should be made by all applicants. Please ensure that you detach and retain the standard conditions of accreditation.

**Name of applicant:**

**Name of generating station:**

**Name of Agent: NIE Energy Ltd**

I confirm that:

- the information provided in, and appended to, this application is complete and accurate;
- if, at any time after the date of this form, the generating station or fuel used by the generating station is altered or updated in any way I will notify the Agent within two weeks of the alteration occurring;
- I am aware of the standard conditions of accreditation in overleaf and confirm that they will be complied with at all times, should the generating station in this application be accredited under the Order it was made<sup>1</sup>;
- any information and/or calculations to be submitted to the Agent after the date of this form, including any information which is provided in order to determine the amount of electricity generated from eligible renewable sources, will be complete and accurate.
- I will not knowingly or recklessly submit information which is false and I am aware that doing so could result in a criminal prosecution.

Name of authorised signatory:

Position in company (where applicable):

Signature of authorised signatory:

Date:

on behalf of the Operator.

This declaration must be signed by either the homeowner, in the case of a domestic application, or by an authorised signatory such as a director, the company secretary, or the chief operating officer, in the case of a company application.

**Note** – You are required to print and sign this application form and return along with a schematic diagram to:

**NIE Energy Generation Tariff, NIE Energy, Woodchester House, 50 Newforge Lane, Belfast BT9 5NW**

– You will be notified by email that your NIE Energy Generation Contract and Ofgem application has been accepted

<sup>1</sup> The Renewables Obligation Order 2006, the Renewables Obligation (Scotland) Order 2007 or the Renewables Obligation Order (Northern Ireland Order) 2007

**Please detach these standard conditions of accreditation and keep for your records**

**Annex 1**

*Standard conditions of accreditation*

Accreditation is subject to the following standard conditions. We may change these from time to time but will notify all accredited generating stations in advance of this happening. The standard conditions are:

- (a) granting access to the premises from where the electricity is generated to any person authorised by us
- (b) providing reasonable assistance to that authorised person
- (c) allowing that authorised person to take samples and photographs
- (d) allowing that authorised person to inspect or test anything on the premises (including the inspection of meters) and remove any items for analysis and/or inspection
- (e) allowing that authorised person to inspect and/or copy records connected with the generation or supply of the electricity and the provision of meter volumes
- (f) agreeing to on-site visits and/or random checks to verify the accuracy of information provided (for example to verify the accuracy of information provided at the time of accreditation or to verify the accuracy of meter readings or volumes provided or the monthly sample analysis)
- (g) where offsite measurement takes place, allowing access to off-site measurement facilities by doing all that it can to ensure that any party with which it contracts complies with conditions (a) to (f) above
- (h) agreeing to provide an annual declaration if requested that the operator of the generating station will comply with the relevant Order
- (i) agreeing to provide an independent auditor's report if requested, and
- (j) meeting any other evidential requirements and conditions that may be applicable in individual circumstances (this might be dependent on the type of generating station)